

# Application for Inclusive Digital Design for Business

## Microcredential course



This form is for use by domestic applicants wishing to undertake the online microcredential course DES201: Inclusive Digital Design for Business, as a visiting student, outside a university degree.

### Instructions for applicants

- Fees for courses undertaken as a visiting student are payable in full at the commencement of each semester of enrolment. Eligible students (Australian citizens, permanent humanitarian visa holders and New Zealand Citizens who hold a Special Category Visa and meet the eligibility requirements) may seek assistance to defer payment via a FEE-HELP loan.
- Please contact Student Central: Tel: +61 7 5430 2890 or Email: studentcentral@usc.edu.au for further details of fees payable.
- To add a digital signature to this form, please download the form and complete it using Adobe Reader.
- If you experience any issues accessing our forms, please contact Student Central for further assistance.

### 1.0 PRIOR CONTACT WITH UNISC

Have you previously applied for, or undertaken a program at UniSC?  No  Yes

➔ If yes, what was the year of last enrolment:  UniSC student ID number (if known):

### 2.0 PERSONAL DETAILS

Title:  Mr  Mrs  Miss  Ms  Dr  Other:  Date of birth:  DAY  MONTH  YEAR Gender:  Male  Female

Family name:  First given name:  Second given name:

Has your name changed since you last studied?  No  Yes

➔ If yes, provide documentary evidence and your previous name below:

Previous family name:  Previous given name:

Country of birth:

### 3.0 CONTACT DETAILS

#### Mailing address

Number and street / PO Box:  Town or suburb:

State:  Postcode:  Country:

#### Permanent residential address As above

Number and street / PO Box:  Town or suburb:

State:  Postcode:  Country:

#### Telephone and email details

Mobile number:  Home phone number:

Email address:

### 4.0 OTHER PERSONAL DETAILS

Please tick applicable boxes:

Aboriginal  Torres Strait Islander  Aboriginal and Torres Strait Islander  Not applicable

What is your residency status in Australia? Tick **one** of the following:

Australian citizen  New Zealand citizen (or diplomat or consular representative)

Possess a permanent resident visa (excluding New Zealand citizens)  Possess a permanent humanitarian visa

Possess a temporary entry permit  Possess a pacific engagement visa

If not born in Australia, what year did you arrive in Australia?

Is English the only language spoken at home?  No  Yes

If English is not your first language, what other language do you speak at home?

#### AccessAbility Services

If your studies are affected by a disability, learning disorder, mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, you are strongly encouraged to connect with AccessAbility Services as early as possible via email [AccessAbility@usc.edu.au](mailto:AccessAbility@usc.edu.au)

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### 5.0 STUDY PERIOD

Please indicate when you would like to commence study:

April 2025 (Session 3)

### 6.0 EDUCATIONAL HISTORY

#### Secondary education (eg high school)

Did you complete Year 12 or equivalent?  Yes  No → If no, what was your highest year level when you left school?

#### Post secondary studies (eg TAFE, university)

What was the last year you were enrolled in secondary education?

Please list your previous and current post-secondary studies. (If you have more than three, please list your three most recent or highest level qualifications.)

Name of award/qualification	Name of institution	Completed?		Year completed or last year enrolled	Language of instruction	Country
		Yes	No			
		<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>			
		<input type="checkbox"/>	<input type="checkbox"/>			

### 7.0 EMPLOYMENT HISTORY

Please attach copy of your curriculum vitae/resume.

### 8.0 ENGLISH LANGUAGE PROFICIENCY

All applicants must meet English language requirements — [usc.edu.au/englishrequirements](https://usc.edu.au/englishrequirements)

If you have sat an English language proficiency test, please supply a copy of the test results with your application.

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### 9.0 DECLARATION

I agree to obey the policies, guidelines and rules of the University of the Sunshine Coast as far as they may apply to me. I declare that the information supplied herein is true and complete. I authorise the University to obtain official records from any other educational institution previously attended by me, and acknowledge that the University reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. Where necessary, *QualSearch* will be engaged to access this academic information. I understand that the University of the Sunshine Coast is not responsible if any educational body/institution does not supply these records. I understand that the results of the search will be made available to me on request and that an audit of this authority may also be undertaken. If any information is discovered to be untrue or misleading in any respect I understand that the University may collect, store and disclose this information to Universities Australia and Universities Australia member institutions and any other relevant authority.

Applicant signature:

Date:

### 10.0 APPLICANT CHECKLIST

- Completed all relevant sections
- Attached copies of academic qualifications documentation and resume (as applicable)
- If not an Australian citizen, attached evidence of citizenship/visa
- Attached a copy of English language test results (if applicable)
- Included a copy of evidence of your change of name (if applicable)
- Signed the declaration above

### PRIVACY STATEMENT

The University of the Sunshine Coast collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolment and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements. For further information consult the University's Information Management Framework – Governing Policy at [usc.edu.au/privacy](http://usc.edu.au/privacy)

### LODGEMENT AND ENQUIRIES

#### Lodgement

Email: [information@usc.edu.au](mailto:information@usc.edu.au)

#### Enquiries

In person: Student Central, located on any UniSC campus

Email: [information@usc.edu.au](mailto:information@usc.edu.au)