



COURSE OUTLINE

MGT702 Understanding and Managing Organisational Behaviour

Course Coordinator: John Whiteoak (whiteoak@usc.edu.au) **School:** School of Business and Creative Industries

2022 | Session 5

USC Sunshine Coast

**BLENDED
LEARNING**

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

This course will help you gain insights into the behaviour of yourself and others in organisations. You will explore behaviour in organisations across a range of different dimensions including personality, perception, motivation, team dynamics, conflict, decision-making, and leadership. The course covers the management of organisational behaviour at the individual, group and organisational level and presents the key conceptual frameworks used to analyse, comprehend, and explain how people behave in contemporary organisations. A practical understanding of these frameworks, models and theories is considered essential for managerial practice.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Learning materials – Interactive learning guides	1hr	Week 1	13 times
Tutorial/Workshop 1 – In-class workshop	2hrs	Week 1	12 times
Information session – Task Information sessions	1hr	Week 2	2 times
ONLINE			
Learning materials – Interactive learning guides	1hr	Week 1	12 times
Tutorial/Workshop 1 – Interactive zoom workshop	2hrs	Week 1	12 times
Information session – Information sessions	1hr	Week 2	3 times

1.3. Course Topics

Introduction to Understanding the Behaviour of People at Work

Job Attitudes

Personality & Values

Emotions & Moods at Work

Perception & Decision Making

Introduction to Motivation

Applied Motivation

Understanding Group Behaviour

Managing Teams

Communication & Conflict

Organisational Culture, Change & Stress

2. What level is this course?

700 Level (Specialised)

Demonstrating a specialised body of knowledge and set of skills for professional practice or further learning. Advanced application of knowledge and skills in unfamiliar contexts.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES MAPPING	PROFESSIONAL STANDARD MAPPING
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...	Association to Advance Collegiate Schools of Business
1 Describe, analysis and apply the early and contemporary approaches to managing behaviour in organisations.	Knowledgeable	PC2.1 - Leadership and Teamwork
2 Analyse behavioural and managerial issues from multiple theoretical perspectives.	Creative and critical thinker	
3 Demonstrate an appreciation of the need to embrace and respect and foster inclusivity in a business context.	Ethical	PC5 - Cultural Awareness PC5.1 - Diversity
4 Demonstrate advanced oral communication skills in a business context.	Engaged	
5 Demonstrate critical thinking to identify solve complex business problems and arrive at innovative solutions.	Creative and critical thinker	PC3 - Creative and Critical Thinking

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of "pre-requisites, co-requisites and anti-requisites".

5.1. Pre-requisites

Enrolled in any PGRD Program or (enrolled in Program SC410 or SC411 and 280 units completed towards this Program)

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

MBA710 and MBA725 or EMB760 and EMB775

5.4. Specific assumed prior knowledge and skills (where applicable)

It is recommended students complete MGT701 prior to enrolling in this subject.

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

In week 3 of the course an opportunity to receive feedback on writing for Task 1 will be provided.

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Report	Individual	50%	2,500 words	Week 4	Online Assignment Submission with plagiarism check
All	2	Examination	Individual	50%	2-Hours	Week 7	Online Assignment Submission with plagiarism check

All - Assessment Task 1: Case Study Report

GOAL:	To advance your understanding of management theories, tools and practices and improve management practice.		
PRODUCT:	Report		
FORMAT:	This is an individual assignment. Additional details will be provided in the Assessment area on Canvas.		
CRITERIA:	No.		Learning Outcome assessed
	1	Analysis of behavioural and organisational issues exemplified in the case study	1
	2	Development of an evidenced-based argument in support of recommendations	5
	3	Application of appropriate conceptual frameworks/models/ theories supported by scholarly references.	2
	4	Justification of recommendations for changes that address the issues identified.	3
	5	Quality presentation of report including clarity of expression, professionalism of layout and formatting, grammar and spelling.	4

All - Assessment Task 2: Exam

GOAL:	To demonstrate your knowledge and understanding of organisational behaviour concepts that are associated with managing people effectively.
PRODUCT:	Examination
FORMAT:	This assessment task will comprise questions that cover all modules of the course material. Additional details will be provided in the Assessment area on Canvas.

CRITERIA:

No.		Learning Outcome assessed
1	Demonstrate an understanding of current trends impacting the practice of managing people in organisations	2
2	Demonstrate an understanding of relevant theories of management and organisational behaviour	1
3	Demonstrate knowledge of behavioural issues impacting managing people in organisations effectively	5

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

There are no required/recommended resources for this course.

8.2. Specific requirements

Not applicable

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%

The course is graded using the Standard Grading scale

You have not failed an assessment task in the course due to academic misconduct

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.
- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.
- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. SafeUSC

USC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUSC by phone: [07 5430 1168](tel:0754301168) or using the [SafeZone](#) app. For general enquires contact the SafeUSC team by phone [07 5456 3864](tel:0754563864) or email safe@usc.edu.au.

The SafeUSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call [07 5430 1226](tel:0754301226) or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the [Learning Advisers](#) web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to [Student Hub](#), email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, [AccessAbility Services](#) can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to [Student Hub](#), email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website: <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.9. Student Charter

USC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manly and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au

