



COURSE OUTLINE

BUS203 Business Law

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2022 | Semester 1

USC Sunshine Coast
USC Moreton Bay

BLEND
ED
LEARN
ING

Most of your course is on campus but you may be able to do some components of this course online.

Online

ONLINE

You can do this course without coming onto campus.

Please go to the USC website for up to date information on the teaching sessions and campuses where this course is usually offered.

1. What is this course about?

1.1. Description

This course aims to provide you with an elementary understanding of the current legal frameworks that apply to business and the underpinning ethics. You will examine the origins of our legal system, sources of law in Australia and Native Title. You will learn how to identify and interpret legal frameworks applicable to business, including contract law, negligence, consumer and employment law. This will give you broad legal knowledge and skills to manage business threats and opportunities.

1.2. How will this course be delivered?

ACTIVITY	HOURS	BEGINNING WEEK	FREQUENCY
BLENDED LEARNING			
Learning materials – Pre-recorded concept videos and associated activity	1hr	Week 1	13 times
Tutorial/Workshop 1 – Synchronous and scheduled face to face workshops.	2hrs	Week 2	10 times
Seminar – Synchronous, face to face seminars (recorded).	1hr	Week 1	3 times
Information session – Synchronous online Task Information Sessions	1hr	Week 3	3 times
ONLINE			
Learning materials – Pre-recorded concept videos and associated activity	1hr	Week 1	13 times
Tutorial/Workshop 1 – Synchronous and scheduled online workshops	2hrs	Week 2	10 times
Seminar – The recorded version of the Blended Mode seminars or Synchronous Online Seminars (Recorded) depending on the size of the online cohort.	1hr	Week 1	3 times
Information session – Synchronous online Task Information Sessions	1hr	Week 3	3 times

1.3. Course Topics

- Course Introduction and History of Australian Law.
- The Australian Legal system and how to find legal information.
- Business organisations and entities.
- Employment Law. Employees. Safe Workplace. What this means.
- Employment Law. Employers' responsibilities.
- Fair Trading. Consumer Protection.
- Sales of Goods Act. Business to Business.
- Civil Liability/ Negligence
- Civil Liability/ Negligence. Liquor Act.
- Ethics.
- Property Law and Native Title.
- Dispute Resolution. Manage disputes early. Negotiate.

2. What level is this course?

200 Level (Developing)

Building on and expanding the scope of introductory knowledge and skills, developing breadth or depth and applying knowledge and skills in a new context. May require pre-requisites where discipline specific introductory knowledge or skills is necessary. Normally, undertaken in the second or third full-time year of an undergraduate programs.

3. What is the unit value of this course?

12 units

4. How does this course contribute to my learning?

COURSE LEARNING OUTCOMES	GRADUATE QUALITIES MAPPING	PROFESSIONAL STANDARD MAPPING
On successful completion of this course, you should be able to...	Completing these tasks successfully will contribute to you becoming...	Association to Advance Collegiate Schools of Business
1 Interpret business legal frameworks and the sources of law.	Knowledgeable	PC6.2 - Discipline Knowledge
2 Apply critical thinking and reasoning to apply legal frameworks in business operations.	Creative and critical thinker	PC3 - Creative and Critical Thinking PC3.1 - Problem Solving PC6.2 - Discipline Knowledge
3 Identify potential legal issues and plan actions for legal challenges in business settings.	Engaged	PC3.1 - Problem Solving PC6.1 - Self-management PC6.2 - Discipline Knowledge
4 Communicate legal issues to the legal profession and stakeholders in business settings	Engaged	PC1 - Communication PC1.1 - Written Communication PC1.2 - Oral Communication PC1.3 - Digital Literacy PC6 - Career-ready

5. Am I eligible to enrol in this course?

Refer to the [USC Glossary of terms](#) for definitions of “pre-requisites, co-requisites and anti-requisites”.

5.1. Pre-requisites

Not applicable

5.2. Co-requisites

Not applicable

5.3. Anti-requisites

BUS103 or LAW101 or LAW102 or LAW201 or LAW202 or LAW203 or LAW204

5.4. Specific assumed prior knowledge and skills (where applicable)

Not applicable

6. How am I going to be assessed?

6.1. Grading Scale

Standard Grading (GRD)

High Distinction (HD), Distinction (DN), Credit (CR), Pass (PS), Fail (FL).

6.2. Details of early feedback on progress

With workshops and tutorials being two hours duration there will be individual and group tasks to be carried out during the class time which will provide early feedback to students. Additionally, the students will be encouraged to assess each other's work and discuss areas of improvement

6.3. Assessment tasks

DELIVERY MODE	TASK NO.	ASSESSMENT PRODUCT	INDIVIDUAL OR GROUP	WEIGHTING %	WHAT IS THE DURATION / LENGTH?	WHEN SHOULD I SUBMIT?	WHERE SHOULD I SUBMIT IT?
All	1	Oral	Individual	25%	10 minutes.	Week 6	Online Assignment Submission with plagiarism check
All	2	Report	Individual	25%	1200 words	Week 11	Online Assignment Submission with plagiarism check
All	3	Examination - Centrally Scheduled	Individual	50%	3 hours.	Exam Period	Exam Venue

All - Assessment Task 1: Legal frameworks for small business training video

GOAL:	To demonstrate knowledge of legal frameworks relevant to business by creating a training video.	
PRODUCT:	Oral	
FORMAT:	You will create and submit a video. Further information is available on Canvas	
CRITERIA:	No.	Learning Outcome assessed
	1	Identification and critical analysis of pertinent legal issues in a business context. 1 2 3
	2	Clarity, logic and flow of arguments presented. 4
	3	Depth and breadth of content. 1 4
	4	Communication using digital tools/channels. 4
	5	Use of effective time management. 4
	6	Use of appropriate supporting materials (visual aids, explanations, examples, statistics, analogies, quotations). 4

All - Assessment Task 2: Business operations legal compliance report

GOAL:	To demonstrate knowledge by providing a report to the manager of a business concerning legal compliance.	
PRODUCT:	Report	
FORMAT:	A management report providing a plan for legal compliance for a business.	
CRITERIA:	No.	Learning Outcome assessed
	1	Identification and critical analysis of pertinent legal issues in a business context. 1 2
	2	Demonstrate critical thinking to develop and evaluate appropriate legal solutions to business problems. 1 2 3
	3	Knowledge of relevant legislation and principles associated with social responsibility, ethical conduct and sustainable practice in a business context. 1 2 3
	4	Accuracy and presentation of written work including English expression, discipline-based vocabulary, grammar, spelling, and punctuation. 4
	5	Referencing of sources of information used within the body of the document and in a reference list using Harvard or APA referencing style. 4

All - Assessment Task 3: Final Examination

GOAL:	To demonstrate knowledge and understanding of key business law concepts and principles as they apply in business contexts in an examination setting.		
PRODUCT:	Examination - Centrally Scheduled		
FORMAT:	This assessment will be invigilated. The nature of the invigilation will be determined by your mode of delivery and location. Students enrolled in face-to-face classes will attend the university to undertake the assessment, in the presence of an academic/assessor. For students who are enrolled into the course online, the assessment invigilation may be assured through the use of a proctoring service or process, or through attendance at the university or another designated assessment centre. More details will be provided via the Learning Management System.		
CRITERIA:	No.		Learning Outcome assessed
	1	Identification and critical analysis of pertinent legal issues in a business context.	1 2
	2	Development and articulation of informed arguments.	1 4
	3	Demonstrate critical thinking to develop and evaluate appropriate legal solutions to business problems.	1 2 3
	4	Knowledge of relevant legislation and principles associated with social responsibility, ethical conduct and sustainable practice in a business context.	1 2

7. Directed study hours

A 12-unit course will have total of 150 learning hours which will include directed study hours (including online if required), self-directed learning and completion of assessable tasks. Directed study hours may vary by location. Student workload is calculated at 12.5 learning hours per one unit.

8. What resources do I need to undertake this course?

Please note: Course information, including specific information of recommended readings, learning activities, resources, weekly readings, etc. are available on the course Canvas site– Please log in as soon as possible.

8.1. Prescribed text(s) or course reader

Please note that you need to have regular access to the resource(s) listed below. Resources may be required or recommended.

REQUIRED?	AUTHOR	YEAR	TITLE	EDITION	PUBLISHER
Required	Gibson and Osborne	2019	Business Law (e-book)	11th	Pearson Australia

8.2. Specific requirements

Not applicable

9. How are risks managed in this course?

Health and safety risks for this course have been assessed as low. It is your responsibility to review course material, search online, discuss with lecturers and peers and understand the health and safety risks associated with your specific course of study and to familiarise yourself with the University's general health and safety principles by reviewing the [online induction training for students](#), and following the instructions of the University staff.

10. What administrative information is relevant to this course?

10.1. Assessment: Academic Integrity

Academic integrity is the ethical standard of university participation. It ensures that students graduate as a result of proving they are competent in their discipline. This is integral in maintaining the value of academic qualifications. Each industry has expectations and standards of the skills and knowledge within that discipline and these are reflected in assessment.

Academic integrity means that you do not engage in any activity that is considered to be academic fraud; including plagiarism, collusion or outsourcing any part of any assessment item to any other person. You are expected to be honest and ethical by completing all work yourself and indicating in your work which ideas and information were developed by you and which were taken from others. You cannot provide your assessment work to others. You are also expected to provide evidence of wide and critical reading, usually by using appropriate academic references.

In order to minimise incidents of academic fraud, this course may require that some of its assessment tasks, when submitted to Canvas, are electronically checked through Turnitin. This software allows for text comparisons to be made between your submitted assessment item and all other work to which Turnitin has access.

10.2. Assessment: Additional Requirements

Eligibility for Supplementary Assessment

Your eligibility for supplementary assessment in a course is dependent of the following conditions applying:

The final mark is in the percentage range 47% to 49.4%

The course is graded using the Standard Grading scale

You have not failed an assessment task in the course due to academic misconduct

10.3. Assessment: Submission penalties

Late submission of assessment tasks may be penalised at the following maximum rate:

- 5% (of the assessment task's identified value) per day for the first two days from the date identified as the due date for the assessment task.

- 10% (of the assessment task's identified value) for the third day - 20% (of the assessment task's identified value) for the fourth day and subsequent days up to and including seven days from the date identified as the due date for the assessment task.

- A result of zero is awarded for an assessment task submitted after seven days from the date identified as the due date for the assessment task. Weekdays and weekends are included in the calculation of days late. To request an extension you must contact your course coordinator to negotiate an outcome.

10.4. SafeUSC

USC is committed to a culture of respect and providing a safe and supportive environment for all members of our community. For immediate assistance on campus contact SafeUSC by phone: [07 5430 1168](tel:0754301168) or using the [SafeZone](#) app. For general enquires contact the SafeUSC team by phone [07 5456 3864](tel:0754563864) or email safe@usc.edu.au.

The SafeUSC Specialist Service is a Student Wellbeing service that provides free and confidential support to students who may have experienced or observed behaviour that could cause fear, offence or trauma. To contact the service call [07 5430 1226](tel:0754301226) or email studentwellbeing@usc.edu.au.

10.5. Study help

For help with course-specific advice, for example what information to include in your assessment, you should first contact your tutor, then your course coordinator, if needed.

If you require additional assistance, the Learning Advisers are trained professionals who are ready to help you develop a wide range of academic skills. Visit the [Learning Advisers](#) web page for more information, or contact Student Central for further assistance: +61 7 5430 2890 or studentcentral@usc.edu.au.

10.6. Wellbeing Services

Student Wellbeing provide free and confidential counselling on a wide range of personal, academic, social and psychological matters, to foster positive mental health and wellbeing for your academic success.

To book a confidential appointment go to [Student Hub](#), email studentwellbeing@usc.edu.au or call 07 5430 1226.

10.7. AccessAbility Services

Ability Advisers ensure equal access to all aspects of university life. If your studies are affected by a disability, learning disorder mental health issue, injury or illness, or you are a primary carer for someone with a disability or who is considered frail and aged, [AccessAbility Services](#) can provide access to appropriate reasonable adjustments and practical advice about the support and facilities available to you throughout the University.

To book a confidential appointment go to [Student Hub](#), email AccessAbility@usc.edu.au or call 07 5430 2890.

10.8. Links to relevant University policy and procedures

For more information on Academic Learning & Teaching categories including:

- Assessment: Courses and Coursework Programs
- Review of Assessment and Final Grades
- Supplementary Assessment
- Administration of Central Examinations
- Deferred Examinations
- Student Academic Misconduct
- Students with a Disability

Visit the USC website: <https://www.usc.edu.au/explore/policies-and-procedures#academic-learning-and-teaching>

10.9. Student Charter

USC is committed to excellence in teaching, research and engagement in an environment that is inclusive, inspiring, safe and respectful. The [Student Charter](#) sets out what students can expect from the University, and what in turn is expected of students, to achieve these outcomes.

10.10. General Enquiries

In person:

- **USC Sunshine Coast** - Student Central, Ground Floor, Building C, 90 Sippy Downs Drive, Sippy Downs
- **USC Moreton Bay** - Service Centre, Ground Floor, Foundation Building, Gympie Road, Petrie
- **USC SouthBank** - Student Central, Building A4 (SW1), 52 Merivale Street, South Brisbane
- **USC Gympie** - Student Central, 71 Cartwright Road, Gympie
- **USC Fraser Coast** - Student Central, Student Central, Building A, 161 Old Maryborough Rd, Hervey Bay
- **USC Caboolture** - Student Central, Level 1 Building J, Cnr Manley and Tallon Street, Caboolture

Tel: +61 7 5430 2890

Email: studentcentral@usc.edu.au