

# Credit Transfer - Academic Policy

## 1. Purpose of policy

1.1 The purpose of this policy is to acknowledge the need to provide effective and equitable student pathways for study from school, post-secondary education, the community and other universities. In order to achieve this, the University provides credit for learning commensurate with the standard practices of the Australian Higher Education sector.

1.2 Information on the University's approach to credit transfer is located on the University's website. The information will include the relevant policy, procedures and a database of precedents and articulation agreements.

## 2. Policy scope and application

2.1 This policy applies to all students, prospective students, staff, decision-making bodies, and agents and partners of the University.

2.2 The policy does not apply to higher degrees by research.

## 3. Definitions

Please refer to the University's Glossary of terms for policy and procedures. Terms and definitions identified below are specific to this policy and are critical to the effectiveness of it:

Recognition of prior learning (RPL) is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.

## 4. Policy statement

4.1 This policy provides a broad framework, set of principles and minimal requirements for determining credit for:

- (a) prior formal post-secondary learning; or
- (b) prior non-formal or informal learning.

Credit transfer will be available where the formal recognition of prior learning (non-formal or informal studies) for which credit may be granted is assessed as meeting the learning outcomes for:

- (a) Specified credit is credit granted towards particular or specific components of a qualification or program of learning;
- (b) Unspecified credit is credit granted towards elective components of a qualification or program of learning; and
- (c) Block credit is credit granted towards whole stages or components of a program of learning leading to a qualification.

## 5. Policy principles

5.1 Credit transfer arrangements are designed to:

- a) remove duplication of learning and promote a continuum of learning;
- b) enable students to gain a qualification in minimal time provided that the quality, integrity and standing of that qualification is not diminished in the process;
- c) contribute to the development of open, accessible, inclusive and integrated post-compulsory education systems;
- d) facilitate student mobility between institutions, sectors, states and nations; and
- e) reduce the University's exposure to risk with respect to academic standards.

### APPROVAL AUTHORITY

Academic Board

### RESPONSIBLE EXECUTIVE MEMBER

Deputy Vice-Chancellor (Academic)

### DESIGNATED OFFICER

Academic Registrar and Director, Student Services

### FIRST APPROVED

5 February 2008

### LAST AMENDED

27 April 2021

### REVIEW DATE

27 April 2026

### STATUS

Active

5.2 Credit transfer will be provided by the University consistent with requirements and guidelines contained within the current versions of the:

- a) Australian Qualifications Framework (AQF);
- b) AQF – Qualifications Pathways Policy;
- c) Provision of Education to International Students, Code of Practice and Guidelines for Australian Universities (Universities Australia); and
- d) National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (ESOS).

5.3 The granting of credit does not guarantee admission to any UniSC program.

5.4 The University identifies a credit limit for programs based on what is considered the minimum amount of study at the University to qualify for the award of a University of the Sunshine Coast qualification. These limits are identified in the Credit Transfer – Procedures.

5.5 Credit transfer will be restricted in the following cases:

- (a) where external accreditation or professional registration or similar recognition requirements of a program prohibit or limit transfer of credit beyond that imposed by the University
- (b) where prior studies are used to meet minimal entry requirements for a program.

5.6 Prior formal studies will not be accepted for specified credit if it was completed more than 10 years before the application for credit is made. This time limit does not apply where the prior formal studies is for unspecified or block credit.

5.7 The maximum amount of credit that may be transferred in cross-sector (vocational education and training to higher education) arrangements at undergraduate level is identified in the Credit Transfer – Procedures based on the AQF Qualifications Pathway Policy.

5.8 Credit will not be given a mark or grade and will not be included in the calculation of a grade point average (GPA).

END

---

#### RELATED DOCUMENTS

- Assessment: Courses and Coursework Programs - Academic Policy
- Credit Transfer - Procedures
- Grades and Grade Point Average (GPA) - Academic Policy

#### LINKED DOCUMENTS

- Credit Transfer - Procedures

#### RELATED LEGISLATION / STANDARDS

- Australian Qualifications Framework
- Higher Education Standards Framework (Threshold Standards) 2021 (Cth)
- National Code of Practice for Providers of Education and Training to Overseas Students 2018
- AQF – Qualifications Pathways Policy
- Provision of Education to International Students, Code of Practice and Guidelines for Australian Uni